



# KMHA –AGM 2021

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**Date:** 15FEB2021  
**Location:** Zoom Meeting – Virtual due to COVID19  
**Time:** 7:30 pm  
**Duration:** 90 min

**Executive  
present:**

**Executive  
Regrets:**

**Members:**

**Chairperson:** T. Desmond, President  
**Quorum:** Yes (15 eligible voting members required)

**Attachments:** Treasurer's Report

**a) Approval of previous AGM minutes from March 2020**

The Minutes of Meeting for the 2020 AGM dated March 02, 2020 were reviewed and approved.

**b) New Business**

c) Per section 7.1 of our constitution and bylaws the following positions are up for election:

1. First Vice President
2. Third Vice President
3. Secretary
4. Treasurer
5. Direction of Purchasing and Equipment
6. Director of Ice Scheduler
7. Referee Scheduler
8. Privacy Officer
9. Director or Risk Management/Head Trainer
10. Director of Under-9 Programming

**d) Executive Member Reports:**

**President's Report – T. Desmond**

As the 2020-2021 KMHA season nears completion, as president of KMHA I would like to start by thanking all members of the current executive and the Hockey Committee for their hard work and dedication to making this season a successful one despite the difficult and constantly changing circumstances. I would also like to thank all the coaches, managers, trainers and team staff for all the effort and personal time that they have given throughout the year as well as Derrick Burrows and his staff for once again making the KMHA U7 program one of the best, if not the best, in the area. As well I would like to thank all of our sponsors for their financial support of our teams and the organization as a whole. We in the KMHA are lucky to have a community support system as great as it is to ensure we can offer the level of programming that we do to all age groups. Thank as well to our OMHA town contact, Jamie Hunsburger, for all his hard work and dedication as well as Renee Renaud for keeping us on the straight and narrow when it comes to KMHA finances. Both no longer have children who play hockey in KMHA yet continue to play a huge role in our success.

The 2020-2021 season was certainly a strange one with the COVID-19 Pandemic which dictated new styles of play, available deliverable programming as well as forcing us to implement a number of starts and stops along the way. The dedication shown by all our members is what continues to make KMHA one the most successful organizations in the WOAA. Throughout this season we had a number of issues which required resolution as well as some situations where executive members needed to go over and above to ensure accordance with our modified rules of operations and Bylaws. Thank you to all of you for your hard work on these matters. As an association we remain in good shape financially and are committed to continue to finding value for our investments by way of equipment and opportunities for minor hockey to offer better development tools.

Moving forward into next season, KMHA will to continue to work toward the return to regular play in accordance with our governing bodies ensuring the safety of our members is always first and foremost in our planning. This will require a great deal of patience, commitment and adherence from all members involved in the association. Together we will come out of this stronger and more successful then we have ever been.

As always, I encourage everyone to get involved and stay involved as the successful operation of Kincardine Minor Hockey depends almost solely on volunteers and those committed to ensuring another successful season.

**1<sup>st</sup> Vice President (Boys' Rep) – (VACANT)**

- No Report

**2<sup>nd</sup> Vice President (Boys LL) – Chris Lyndon**

2019-20 Season has been one like no other.

Managing the uncertainty of Covid 19 and implementing rules laid out to us by our governing bodies (OHF, OMHA, WOAA, Province of Ontario, GBHU, MoK) has been a difficult task.

Many thanks to the entire KMHA Executive, KMHA volunteer Coaches, Trainers, on-ice helpers and parents to bring hockey to the membership to the fullest extent possible within the guidelines set out for us.

A special thanks should be extended to the KMHA Technical Director, Jeremy McQuillin, for his vision and dedication of the formation of the South Bruce Hockey Bubble consisting of KMHA, SBMHA, HBMHA, WMH.

This South Bruce Bubble allowed our kids to play games against other centers in an attempt to bring some sort of normalcy to the season.

In addition to this, thank you to KMHA President Tom Desmond, for his countless hours working with the Municipality of Kincardine and the WOAA ensuring KMHA Return to Play Plan was established, executed and the first of its kind in Grey-Bruce.

KMHA volunteering in the form of Coaching, Trainers and on ice help was at an all-time high this season demonstrating a community willingness to pull together and provide the best programming allowable.

2019-21 Season was split into 3 Phases, Development, Phase 2 and Phase 3 with separate registrations for each.

I believe this was the correct approach to allow for flexibility for both the association and for the membership as Covid 19 case numbers fluctuated throughout the season within the Grey Bruce Health Unit.

At the time of this report, the Province of Ontario is currently in a lockdown with Phase 3 of the KMHA season currently on hold since 20DEC19.

I anxiously look forward to a Phase 3 start date of 20FEB21 to resume on ice activity for 5 weeks to allow our kids the ability to socialize, exercise and provide a distraction in these uncertain times.

### **3<sup>rd</sup> Vice President (Girls) – J. Fraser**

For phase 2, we had 108 girls registered in KMHA, playing on 10 teams; (3) even U9 teams, (1) rep and (2) HL U11 teams, (1) rep and (1) HL U13 team, (1) HL U15 team and (1) U18 Rep team. Due to 3 larger centers in our area that opted to keep their hockey in-house (Saugeen Shores, Owen Sound and TCDMHA), this resulted in some weaker HL teams being looped together with stronger rep teams, creating an imbalance with skill level when it came to games. With the exception to our (3) U9 teams and (2) U11 HL teams that had to play in-house games against each other, all our other teams managed to play a few games before the Christmas break against the teams in our loop; Walkerton, Lucknow/Wingham and Upper Maitland.

The plan for phase 3 is to keep all girls hockey in-house, seeing as all associations that were playing games against other centers have folded their hockey programs for the year. Phase 3 hockey will be 'inter-mural' style, creating 2-4 teams in each division. With the exception to the U9 teams, all other teams from phase 2 will be re-formed to evenly divide players based on skill level, rather than age. This will be done to ensure each team has at least 1 other team to play games against in their pool for the remainder of the phase 3 season.

## **Novice Programming – Boys and Girls**

### **Director of Novice Programming – Boys (Jared Adams)**

The 2019/2020 Novice boy's season started with the Phase 1 development programming, which was highly attended by the Novice age.

#### **U8 (Minor Novice) Program:**

For Phase 2, U8 consisted of 34 players who were divided into 4 equal teams. KMHA U8 played in our own bubble playing in-house half ice games and 2 teams shared ice time slots. When Phase 3 is allowed to resume U8 will continue with the same teams and structure for the remainder for the season. Once Phase 2 was completed, KMHA broke for the Christmas break and all hockey operations were put on hold due to provincial COVID-19 restrictions.

#### **U9 (Major Novice) Program:**

For Phase 2, U9 consisted of 33 players. Players were divided in two tier 1 and two tier 2 teams based on previous skill assessments and input from Hockey Committee and past coaches. Teams were anticipating bubbling with other Southern Bruce County Teams, but due to program restrictions in neighbouring organizations this did not occur for Phase 2. KMHA U9 played in house, half ice games and shared practice/game ice times with the other team within their tier. Once Phase 2 was completed, KMHA broke for the Christmas break and all hockey operations were put on hold due to provincial COVID-19 restrictions. When Phase 3 resumes, U9 will be starting full ice games as per the U9 OHF programming guidelines. KMHA will be joining Tier 1 and Tier 2 programs to form new teams and working with surrounding organizations to find bubbling opportunities.

### **Director of Novice Programming – Girls Division (Keegan Wilcox)**

The 2020/2021 Novice Girls program started with a 2 week development phase. Once the development phase was complete, the girls were split into 3 equal teams to support an in-house style program due to Covid-19. In total there were 28 girls registered for the 2020/2021 season. This number included the 2 age groups, girls born in 2012 and 2013. The team rosters were divided to 2 teams of 9 girls and 1 team of 10 girls. They played in-house half ice hockey until the season broke for Christmas. Since then, Covid-19 has caused the season to be suspended into 2021. Once the Provincial restrictions are lifted it is anticipated that the program will return with 3 evenly matched teams playing in-house for the remainder of the season.

## **Director of Purchasing and Equipment – Mike Roppel**

What a year 2020-21 has been. With the abrupt end of the 2019-20 season and lockdown of the DC, the season began with reconciling equipment from the previous season as teams did not get a chance to return gear at end of season we were still receiving equipment as we were hitting the ice.

With the rules regarding limited roster sizes this season we equipped an unprecedented number of goalies. Locker assignments took a lot of sharing between teams (good job coaches).

Applied for and received goalie aid from OMHA. We be receiving a complete set of U8 goalie equipment from OMHA and Egg farmers of Ontario.

Began replacement of team's jerseys. Currently 510 jerseys have been purchased. Colour schemes going forward are: black=road and orange=home.

Half ice boards have been purchased for the U9 and below programming. Thanks Jared for looking after this.

It's been a challenge trying to equip everyone in this difficult time, but a big thank you goes out to all the parents and players for having patience and working through this with us.

Here's hoping 2021-22 is a "normal" season

## **Director of Fundraising & Sponsorship – Melanie Roppel**

I would like to thank those who support KMHA, we are truly great full for your generosity and support. This year has been difficult to navigate for many due to COVID. We have learned to be flexible, think quick and support all those who need it!

Due to COVID, sponsorship and fundraising has been extremely limited this season. Preseason KMHA received orders from AtoMc and Timbits as planned. These programs are registered well in advanced, some previous to the first COVID outbreak. These programs KMHA participate in have made changes during the season and continue to make adjustments or have cancelled sponsorship for the season. McDonalds AtoMc program and Timbits have made adjustments this season due to uncertainties. Caravan Kids our U9 house league sponsor has cancelled sponsorship for the season. I receive updates, via email regularly on these programs and will plan accordingly once more information is available.

Once again, KMHA has submitted an application for the Municipality of Kincardine Community Investment Grant. This application due to COVID was pushed back a few months and has a few changes.

This season KMHA has opened a FlipGive account. All members have been invited to join, it's been a slow process but fundraising dollars are slowly adding up. I encourage everyone to sign up and use this if shopping online.

Gates- KMHA implemented the Square contactless gate collection both Kincardine's arena as well as Tiverton. This has been well received by all those who have used it. Other centres have commented on the contactless payment system and seem to like the simplicity of this payment system. Moving forward, we may require mini iPads. We are currently using the gamesheet iPads.

## **Head Referee – Kevin Wright**

### **RiC Report**

- 10 returning Officials
- No new officials due to no clinics.
- Limited games available, due to only required for games against out of town centers.
- KMHA reimbursed officials who have completed 6 games with receipt
- Hope to get new officials next year if OMHA runs clinics.

## **Treasurer – Renee Renaud**

Please refer to attached Report.

## **Technical Director – Jeremy McQuillin**

A very trying year but thought we, as an organization, were successful in what we tried to achieve. We tried to both develop and offer competition through exhibition games with a heavy emphasis on keeping our kids safe and aware of the global pandemic.  
3 Phase approach taken by KMHA.

First Phase – hockey school style phase focused on skills and development. Would have like to get the ice in sooner for this phase as it ran late into November. Approx 317 participants and made a decent profit for the Association. Thanks for Derrick Burrows for organizing and the large number of on-ice instructors that allowed the program to run effectively.

Second Phase – started at beginning of November. Tiered divisional approach with Tier 1 and Tier 2 players separated as to promote further development through similar competition. Joined forces with Huron-Bruce, South Bruce and Walkerton as Saugeen Shores opted out at the onset. Numerous ZOOM meetings held to align. Started games at start of December. Mostly well received but wasn't without setbacks. Not all bubbles were supported with out-of-town play, numbers on some teams weren't ideal and COVID related cancellations were all complications in Phase 2. Thanks goes out to all the coaches that stepped up in Phase 2.

Third Phase – just getting organized currently. Will be mostly in-house but may include games vs Huron Bruce dependent on regional regulations.

Other things of note:

Pursued coaching requals for numerous association coaches. With the help of OMHA contacts, we helped many coaches renew quals to remain able to coach within the Association.

Looking to return to an in-house Development Program for players, coaches and goalies next season.

If COVID related regulations are lifted for next year, we will look to return to most of the successful practices as far as tryouts and coaching selections are concerned.

### **Director of Registration – N. Bauman**

Approximately 430 registrants for phase 2. Majority of players committed to phase 3 when registration opened up in December.

With the lockdown we have had a few players decide to take the remainder of the season off. I am unable to calculate that number at the time of this report as the deadline is at a later date.

For phase 2 we had, 107 girls registered (with a few more registering in Dec for phase 3). This is for U9 (including U8) -U18. Jill and Keegan to speak more on girls program.

Approx. 322 in hockey Canada, this also includes co-ed U7 program.

This year, due to Covid, we decided on a 3 phase registration system. I found that, although good in theory, was hard to track.

Will be going back to a 1-time registration process next season, regardless of the Covid status.

Finding that "orders" report in Hockey Canada Registration is not accurate, as it depicts price of registration, not what it actually received.

Need to find a better way to track what is received. I will contact Hockey Canada Registry and see if there is a different report to find what we are looking for, as going into each account is quite time consuming.

### **Privacy Officer– W. MacDonald**

Nothing to report

### **Director of Ice Scheduling – Adam Janes**

## Ice Scheduler Year-end report 2020/2021

An obvious different year for all aspects of minor hockey including ice scheduling.

KMAH made use of one rink during the development stages ending in early November. Two rinks were utilized for phase 2 ending in December of 2020.

During the above two phases KMHA maintained its regular ice slots while working with the other user groups.

At the time of this report the plan is to be back on the ice February 20, 2021 and again make use of two rinks for the remainder of the season ending March 31st, 2021.

### **Head Trainer – B.Jolley**

- 29 Trainer Kits available and being used between 36 teams including minor novice. Restocked this season.
- Currently have some extra supplies for kits if restocking required.
- If next season looks the same as current season, we should look into more kits from Levitt safety.
- 1 Injury reported this season so far.
- Old trainer kits will be cleaned up and inspected for possible re use. Spare supplies could be used if not successful on new levitt safety trainers' kits.

### **Director of Tournaments – Anne Marie Ruthven**

- Nothing to report – no tournaments due to COVID

#### **e) General Discussion**

*(Items to be determined at the start of meeting and include membership feedback/reports. Consideration of any governance amendments, and other prearranged business)*

#### **f) Amendment(s) for Consideration – earlier discussed.**

#### **g) Election Results (as acclaimed)**

1. President – Tom Desmond
2. Second Vice President – Chris Lyndon
3. Third Vice President (Mid Term) – Jill Fraser
4. Treasurer – Renee Renaud
5. Director of Tournaments – Anne Marie Ruthven

6. Director of Sponsorship and Fundraising – Melanie Roppel
7. Director of Registration – Nicole Bauman
8. Technical Director – Jeremy McQuillin
9. Head Trainer / Director of Privacy and Risk Management (Mid Term) – position to be split  
Head Trainer (temporarily filled by Tom Desmond)  
Director of Privacy and Risk Management – Wendy MacDonald
10. Secretary (vacant – Kelly Helm will remain until position is filled)

The next Virtual regular executive meeting is 06 March at 6:30PM

*Meeting adjourned at*

*Minutes prepared by: T.Ford*

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**Kincardine Minor Hockey Association  
Balance Sheet  
(Unaudited)**

**May 31** **2020**      **2019**

<b>Assets</b>		
<b>Current</b>		
Cash and bank	\$ 159,619	\$ 150,488
Accounts receivable and accrued assets	\$ 2,000	\$ 3,669
Short-term investments	-	-
Accrued interest income	-	-
	\$ 161,619	\$ 154,157
<b>Liabilities and Members' Equity</b>		
<b>Current</b>		
Accounts payable and accrued liabilities	\$ 71,432	\$ 63,017
<b>Members' equity</b>		
Members' equity	90,187	91,140
	\$ 161,619	\$ 154,157

On behalf of the Board:

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Director  
\_\_\_\_\_  
Director

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**Kincardine Minor Hockey Association  
Statement of Revenue and Expenses  
(Unaudited)**

**For the year ended May 31**

**2020**

**2019**

<b>Revenue</b>				
	\$		\$	
Registration	237,586	68.3%	249,836	74.1%
Gate Receipts	17,771	5.1%	15,088	4.5%
Sponsors and donations	9,150	2.6%	2,272	0.7%
Hockey school	4,104	1.2%	4,083	1.2%
Power skating school	1,551	0.4%	1,700	0.5%
Skills Development net	7,608	2.2%	2,231	0.7%
Silver Stick Tournament	47,324	13.6%	45,362	13.5%
Other tournaments net	888	0.3%	2,454	0.7%
Fundraising (net)	(479)	-0.1%	(5,115)	-1.5%
Equipment sales	-	0.0%	124	0.0%
Municipal grant	22,176	6.4%	18,937	5.6%
	<b>347,679</b>	<b>100.0%</b>	<b>336,770</b>	<b>100.0%</b>
<b>Expenses</b>				
Advertising and promotion	-	0.0%	14	0.0%
Bank charges and interest	4,441	1.3%	4,631	1.4%
Clinics	6,836	2.0%	8,424	2.5%
Equipment and supplies	46,264	13.3%	9,167	2.7%
Fees and dues	17,002	4.9%	21,534	6.4%
Ice rental	185,445	53.3%	195,707	58.1%
Insurance	20,082	5.8%	20,153	6.0%
OMHA playoffs	1,346	0.4%	1,379	0.4%
Office and miscellaneous	12,500	3.6%	5,481	1.6%
Pennants and trophies	172	0.0%	846	0.3%
Referees	24,382	7.0%	23,860	7.1%
Fundraising Calendars	-	0.0%	15,188	4.5%
SilverStick Tournament	30,162	8.7%	24,697	7.3%
	<b>348,632</b>	<b>100.3%</b>	<b>331,081</b>	<b>98.3%</b>
Excess (deficiency) of revenue over expenses for the year	\$ (953)	-0.3%	\$ 5,690	1.7%

**Kincardine Minor Hockey Association  
Statement of Cash Flows  
(Unaudited)**

<b>For the year ended May 31</b>	<b>2020</b>	<b>2019</b>
<b>Cash flows from operating activities</b>		
Excess (deficiency) of revenue over expenses for the year	\$ (953)	\$ 5,690
Changes in non-cash working capital items		
Accounts receivable and accrued assets	1,669	15,092
Accounts payable and accrued liabilities	8,415	10,408
Accrued interest receivable	-	-
	<b>9,131</b>	<b>31,190</b>
<b>Cash flows from investing activities</b>		
Purchase of investments	-	-
Disposition of investments	-	-
	-	-
Increase (decrease) in cash and bank during the year	<b>9,131</b>	<b>31,190</b>
Cash and bank, beginning of year	<b>\$ 150,488</b>	<b>\$ 119,298</b>
Cash and bank, end of year	<b>\$ 159,619</b>	<b>\$ 150,488</b>
Represented by:		
Cash and bank	<b>\$ 159,619</b>	<b>\$ 150,488</b>

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**Kincardine Minor Hockey Association  
Statement of Members' Equity  
(Unaudited)**

<b>For the year ended May 31</b>	<b>2020</b>	<b>2019</b>
<b>Members' equity, beginning of the year</b>	<b>\$ 91,140</b>	<b>\$ 85,450</b>
<b>Excess (deficiency) of revenue over expenses for the year</b>	<b>(953)</b>	<b>5,690</b>
<b>Members' equity, end of year</b>	<b>\$ 90,187</b>	<b>\$ 91,140</b>

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